**HCA 3413 Final Assignment**

**Purpose**

The purpose of this project is for you to display your familiarity of the healthcare environment from a management prospective. Managing ethically can become challenging, as healthcare continues to develop; however, due to obligations and standards, all individuals involved in the healthcare environment must continue to act ethically. Though this assignment, you will be able to evaluate and apply your clear understanding of the industry by discussing it in a report.

**False or Fraudulent Case within Healthcare**: Find an **INTERESTING** false or fraudulent healthcare billing case regarding a business and/or individuals in any U.S. state.

**Assignment Requirements**

Using the information presented in this course, you will develop a **4-5 page report** (this total does not include cover or reference page) in your own words provide the following:

* Executive Summary – Summary/purpose of the report
* Present a background on the case and why you selected the case
* If any, what were the allegations; settlements; penalties/charges/fines
* Discuss ethics related to medical billing within the healthcare system
* Why is accurate billing so important (hint: also include information regarding detail and accurate documentation)
* If the organization/company still exists for business, what safeguards, precautions, and/or new changes need to be implemented to reduce or prevent events like this from occurring again? Or, if the organization/company no longer exists, what safeguards, precautions, and/or new changes can existing organizations implement to reduce or prevent this from occurring in their own business. (Hints: training, development, auditing, etc.)
* **Conclusion and final suggestions** for this or other businesses within healthcare

**Must include the following:**

* Case must be within the **past 6 years**; provide the state where the act occurred must be documented; ensure that your information comes from a reputable/credible source (do not submit information from wikipedia)
* Ensure that you **include a copy of the link** associated with your selected case/article in your listed resources for my review.
* **2 or more additional** references other than the class text book are required.
* 1 or more statistical fact(s), highlighted in yellow within your report (must be highlighted in order to receive points).

**Paper Format**

* Minimum 4-5 pages in length (excluding title page, table of contents, executive summary, and references in your count).
* Title page should include at minimum the Title, the class, your name, my name.
* **Font size:** 12 pt.
* Should be doubled spaced.
* Must be prepared in an **MS Word document**.
* **This paper should be written in third person only.** Absolutely no first or second person writing, unless you are stating your own conclusion, and/or critique of the company’s practices.
* Use your last name in the file name (for example, Carr\_Final\_Report)

**Sections of your paper outlined (They MUST be included)**

I. Cover Page [Not numbered]

II. Introductory Material

* Table of contents(separate page)
* Executive Summary (about half of a page to a page and on a separate page)

III. Report (see above for report requirements/instructions, 4-5 pages in length, **numbered**)

* Body of your report
* Summary/Conclusions

IV. References (separate page)

* References/Bibliography (make sure you use proper APA formatting)

**Penalties**

o Final Report must be received by 11:59 pm on the due date or it will be given a zero if submitted late.
o Penalty will occur for not following the instructions for (1) file name (example: Carr\_Final\_Report), (2) Missing sections and Subtitles of your paper outlined, or (3) lack of a title/references page. Part of completing this assignment, is the student’s ability to exhibit professional skills and the ability to follow instructions.
o A report submitted in anything different than an **MS Word document** will be considered a non submission and given a zero.

**NOTE:**

The goal of the project is to link chapters together and for you to display your understanding of the healthcare environment, in addition to exhibiting your knowledge and professional skills. It was not designed to be a challenge. Review the final paper/report requirements, the grading rubric and ensure that all of the points/instructions are covered in your paper. **Your paper has to identify and address the issue(s), in addition to offer suggests for improvements that should be made for the success of businesses in healthcare. Manage your time well and begin working on your assignment early.** Be creative, as this is your interpretation of the problem, based on your completion of the reading assignments and this course, as well as your level and skills in management. **A paper that simple reiterates general information from the book or websites and does not provide creative thoughts to the project will not receive full scores.** Ensure that your report is impressive and attractive. Enjoy!!!!

**The final paper grading rubric is as follows:**

|  |  |
| --- | --- |
| **Content / Information 175 Points** |   |
|  | **Possible Points** | **Your Score** | **Additional Comments:** |
| ***Key Elements covered*** |  |  |  |
|  Submitted as an attachment | 5 |   |   |
|  Used the required length | 5 |   |   |
|  Submitted on time | 5 |   |   |
| All of the elements of the topic are addressed (Main idea and purpose of the paper) | 15 |   |   |
| Major points are stated clearly; are supported by specific details, examples or analysis; and are organized logically | 120 |   |   |
| The conclusion was logical and consistent with available information | 25 |   |   |
| **Mechanic 25** |   |   |   |
| Sentences/Paragraphs are complete, clear and concise | 10 |   |   |
| Title, page # and reference followed APA guidelines | 10 |   |   |
| Spelling and Grammatical Errors | 5 |   |   |
| ***Total Points Available***  | **200** |  |  |