

Memo

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| --- | --- |
| To: | Recipient Name |
| From: | Your Name |
| Date: | Date |
| Re: | Subject |

[Brief paragraph introducing the topic of the memo]

**Device 1:** [device name]

Include:

* 1-2 brief paragraphs of background information about the device
* CVE ID (the number portion of a CVE Entry, for example, "CVE-1999-0067") and description of the known vulnerability
* Description of possible solutions or resolutions of the vulnerability
* Your recommendation to the hospital including whether the organization should avoid using the product or what alternative solutions should be used.

**Device 2:** [device name]

Include:

* 1-2 brief paragraphs of background information about the device
* CVE ID (the number portion of a CVE Entry, for example, "CVE-1999-0067") and description of the known vulnerability
* Description of possible solutions or resolutions of the vulnerability
* Your recommendation to the hospital including whether the organization should avoid using the product or what alternative solutions should be used.